



***Distributor Service Inc.***

WHOLESALE TO CABINET & WOODWORKING MANUFACTURERS

## Specifications Representative (COL)

**Distributor Service, Inc.** is an industrial distributor wholesaler of decorative hardwood plywood, hardwood lumber, thermally fused melamine, high pressure laminate, wood finishes and stains, solid surfaces and other professional woodworking supplies. DSI is a distributor of these products to cabinetmakers, architectural designers and other professional woodworkers.

DSI has an exciting opportunity to join our growing team as a Specifications Representative in our Columbus, OH location. The Specification Representative works collaboratively to secure Laminate and Solid Surfaces product specifications within a defined distribution market area. They are also responsible for updating and maintaining product libraries, as well as building strong relationships with the Architectural and Design Community.

Responsibilities include:

- Develop and maintain relationships within the Architecture, Design, & Construction community.
- Work with architects & designers on specifications and approval of products.
- Follow up with clients and serve as technical consultant to ensure customer satisfaction.
- Project Targeting & Tracking.
- Territory Management.
- Networking to include actively participate in industry associations (ASID, IIDA or NEWH), and participate in industry trade shows and networking events.

Specification Representative Minimum Qualifications:

- Bachelor's Degree in Architecture, Interior Design or related field
- 1-3 years' experience working with Architects and/or Designers or related experience
- Strong attention to detail
- Strong verbal and written communication skills
- Independent judgment and initiative

The position is a full-time position, and DSI offers an excellent compensations and benefit package to include Medical, Dental, Vision, Life and 401(k) Plan.